



## Shared Services Summit

**Proposed Structure for Launch Event**

# Context

***“Small minds compete, big minds collaborate and great minds encompass.”***

**The Shared Services Summit is the first event to pool a number of Public Sector Shared Services Experts to:**

**Share Expertise**

**Think about how to Collaborate**

**Solve a common Business Challenge**

**Outputs from the event will be a piece of published Thought Leadership to showcase the three organisations and their combined thinking and potentially a commitment to continue collaborating in the future.**

## **Shared Services Providers in the South East commit to collaborating in order to realise greater potential**

Three of local governments largest shared services providers held a collaboration and learning event as part of a commitment to creating greater value across the sector from the intelligence and experience that is held within public sector operated shared services.

Orbis; One Source and LGSS brought their senior leaders together to explore how they can work in collaboration to:

- Explore and develop public sector leadership in business services functions
- Identify opportunities for sector innovation through the power of strong collaborative working and commitment
- Seek opportunities for efficiencies through coordinating related development and change activities
- Present to and work with commercial organisations to open up new service models
- Bring different thinking to identify solutions for similar business issues

The commitments made by the end of the event were:

- A business issue
- Ongoing operation of the Forum
- A procurement activity
- Subject specific shared learning event

Example potential MJ Article  
Outline

# Proposed Agenda for Launch Event

**Coffee & Croissant Networking - to enable colleagues to meet and introduce themselves to each other informally**

Session 1 – a short overview from each partnership (Max – 10 min overview from each with a Q&A from colleagues at the end) focusing on:

**Share – What is your Shared Service famous for?**

1. Our ambition for Public Sector shared services is:
2. We are proud of:
3. Our biggest challenges for next three years are:

**Think – Could we collaborate together? Table discussion:**

1. What can we learn from each other?
2. Why should we work together on this?
3. What is stopping us in working together?
4. How will we commit to do this?

**Lunchtime Networking**

**Solve – Can we start to put collaboration in to practice today?**

1. Generate – using the pre-defined business challenges , generate your ideas
2. Collaborate - Challenge and build on your ideas
3. Refine - Choose your best idea and refine it
4. Pitch- Sell your idea

# Solve – Hackathon Style Outline

**What is a Hackathon:** A hack is a quick fire, high pressure, high intensity ideas session. You will tackle some of your problems in a different way. There is an emphasis on collaboration and speed, and no idea is a bad idea.

1

## Generate

1. Understand your problem statement
2. We will provide prompt cards to get you started – feel free to use your own knowledge to add more
3. Work in pairs or threes to combine the cards and come up with some new ideas to address your problem
4. Scribble them down

2

## Collaborate

1. In your groups, choose your favourite idea
2. Spend 1min 30secs explaining your idea to the rest of your team
3. Write you idea on the paper and pass it round allowing others to comment
4. Spend a few minutes discussing your new ideas
5. Vote on the best (you can combine ideas)

3

## Refine

1. Refine your chosen idea and prep to pitch it
2. What problem are you trying to solve?
3. What's the big solution?
4. What do you need to create your solution?
5. Who will benefit and how?

4

## Pitch

3 minutes. No more.